



**MEETING DRAFT MINUTES**  
**PUBLIC PROCUREMENT AUTHORITY**  
Board of Directors Meeting  
Friday, March 18, 2016

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**CALL TO ORDER:** President Tim Moor called the meeting to order at 8:01 a.m.

**ROLL CALL:**

- Mike Duyck, Chief Tualatin Valley Fire & Rescue
- Dan Petersen, Chief Jackson County Fire District #3
- Tim Moor, Chief Redmond Fire & Rescue

Non-voting Members

- Jeff Johnson, CEO WFCB

Staff: Heidi Arnold, WFCB

**PUBLIC TESTIMONY:** None.

**NEW BUSINESS:**

- A. **Review and Discussion:** Heidi reported on the evaluation and staff recommendation of responses to RFP #1525 – Ambulances; RFP#1530 – Automobile Parts, Services & Related Equipment; RFP #1535 – Construction Machinery & Related Equipment.
- B. **Intent to Award Contract:**
  - Motion by Mike Duyck and seconded by Dan Petersen to provide a notice of intent to award contract for RFP#1525 to Braun Industries Inc; RFP#1530 to Battery Systems; RFP#1535 to John Deere Shared Services Inc. Motion passed unanimously.
- C. **MOU for Hawaii:** Heidi reported on an MOU between the State of Hawaii and the PPA to allow Hawaii departments to use our contracts. Hawaii requires minor administrative requirements that the PPA will do at the time of solicitation. The board reviewed and was in agreement.

**GOOD OF THE ORDER:** Short discussion on Fire Chief role in encouraging vendors to respond to PPA issued RFP's.

Motion to Adjourn by Dan Petersen seconded by Mike Duyck.

Meeting adjourned at 8:17 a.m.