



MEETING DRAFT MINUTES
PUBLIC PROCUREMENT AUTHORITY
Board of Directors Meeting
Friday, March 6, 2015

CALL TO ORDER: President Tim Moor called the meeting to order at 12:10 p.m.

ROLL CALL:

- Mike Duyck, Chief TVFR
- Dan Peterson, Chief Jackson County
- Tim Moor, Chief Redmond Fire

Non- voting Members

- Jeff Johnson, CEO WFC

Staff: Heidi Arnold, WFC

PUBLIC TESTIMONY: None.

NEW BUSINESS:

- A. **Multiple Award Guidelines:** As requested by the Board, PPA staff prepared guidelines for use in determining whether multiple awards are appropriate.
- B. **Review and Discussion:** Heidi reported on the evaluation and staff recommendation of responses to RFP #1415 re: Industrial and Medical Gases and RFP #1425 re: Station Alerting.
- C. **Intent to Award Contracts:**
 - Motion by Mike Duyck and seconded by Dan Peterson to award contract for RFP#1415 Industrial and Medical Gases to Airgas. Motion passed unanimously.
 - Motion by Dan Peterson and seconded by Mike Duyck to award contract for RFP#1425 Station Alerting to Purvis and US Digital Designs. Motion passed unanimously.

ADMINISTRATOR'S REPORT: Heidi discussed continuing efforts to create a diverse evaluation committee composed of subject matter experts as well as procurement officials and asked the Board for help with any contacts. Heidi also discussed the schedule for upcoming RFP closing dates and award timelines. Specific discussion on Apparatus RFP and responses. Discussion regarding the categories and interest in upcoming RFP's. Board suggested a survey of Oregon Fire Chiefs re: buying intentions in next year for purposes of determining next RFP's. Discussion re: RFP for outfitting of command vehicles.

GOOD OF THE ORDER: Next meeting TBD depending on Award Schedule. Will set via Doodle.

Motion to Adjourn by Dan Peterson, seconded by Mike Duyck.

Meeting adjourned at 12:40 pm