



MEETING DRAFT MINUTES
PUBLIC PROCURMENT AUTHORITY
Board of Directors Meeting
Wednesday, July 16, 2014

CALL TO ORDER: President Tim Moor called the meeting to order at 4:05 p.m.

ROLL CALL:

Mike Duyck, Chief TVFR
 Dan Peterson, Chief Jackson County
 Tim Moor, Chief Redmond Fire

Non- voting Members

Jeff Johnson, CEO WFCB

Staff: Heidi Chames

PUBLIC TESTIMONY: None.

NEW BUSINESS: Review and discussion of RFP #1406 Inspection, Testing and Maintenance Report System for Fire and Life Safety Compliance. Heidi gave a brief background of the RFP process of publishing and receipt of responses for RFP#1406. There were 3 responses to the RFP. The board was provided the RFP, the full responses, and the evaluations. The responses were sent to 3 evaluators. Heidi gave names and credentials of the evaluators and summarized the evaluation components with the weight and points.
Intent to Award Contract: Motion by Dan Peterson and seconded by Mike Duyck to award Brycer the contract for RFP#1406 based on servicing the national market and the price structure. Motion passed unanimously.

ADMINISTRATOR'S REPORT: Discussion about regular quarterly board meetings based on necessity of business.

GOOD OF THE ORDER: Mike Duyck requested staff to prepare a general policy document for PPA to create guidelines for multiple v. single award. Next Meeting is October 2, 2014 at 3:00 pm in WFCB offices.

Meeting adjourned at 4:27 pm